



## Permanent Full Time - Legal Counsel Opportunity

The Cancer Agency is a provincial healthcare organization with a legislated mandate to provide compassionate cancer care for the people of Saskatchewan. Our 900+ employees are dedicated and work hard to deliver on that mandate each day. Our teams are also pleased to be leading revolutionary technologies that help make our treatment as effective as possible. From our early beginnings with cobalt therapy, to the sophisticated linear accelerators that deliver radiation therapy to CAR-T therapy, we have been working to improve cancer treatment for more than 90 years. The Agency boasts one of the oldest cancer registries in the world, which provides data to healthcare providers, administrators, and researchers in support of cancer research projects and cancer control strategies, such as screening programs. We operate out of six locations in the province, and support the provision of cancer treatment, prevention, screening and research throughout the province.

The Saskatchewan Cancer Agency is seeking an experienced Legal Counsel professional to join our Legal and Privacy unit and to support our vision healthy population free from Cancer. The Legal and Privacy Unit is a part of the Corporate Services Division. The General Counsel is located in Saskatoon. This position could be based in either Saskatoon or Regina.

Reporting to the General Counsel, this position is responsible for providing legal advice to various business units within the Agency. As the junior member of the legal team, Legal Counsel will lead the negotiation and drafting of common Agency agreements, and will handle other legal and privacy matters as assigned by General Counsel. Legal Counsel will oversee the contract management system, and will provide support to the Privacy Officer. Legal Counsel will have a basic understanding of all Agency operations, and a good understanding of those areas to which the Legal Counsel provides advice.

### **Key Responsibilities include the following:**

- Leading the drafting and negotiation of common Agency agreements, such as: drug agreements; NDA's; research and clinical trial agreements; employment and consulting contracts; data access and data sharing agreements; and IT and software licensing agreements.
- Provide ad hoc, oral, and written legal opinions to Agency stakeholders as needed, or as assigned by General Counsel.
- Perform legal research.
- Advise on the interpretation and application of legislation and policy relating to Agency activities.
- Legal Counsel will lead the oversight of a contract management system to ensure contractual obligations are properly catalogued, monitored and accessible.
- Provide support and assistance to the Privacy Officer for routine privacy matters, including for backup coverage, privacy breaches, access requests, privacy audits, and privacy impact assessments.
- Provide advice on the interpretation of applicable privacy policies and legislation.
- Support the development of a culture of privacy through the development of privacy policies and education/awareness programs.

*The successful candidate must hold a qualified law degree (LLB, JD) and be a member in good standing with the Law Society of Saskatchewan. Legal Counsel will have one to three years of related experience.*



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*Experience in an in-house setting or with health law is an asset. Knowledge of the healthcare system in Saskatchewan is an asset.*

The successful candidate will demonstrate the following knowledge, skills, and abilities:

- Ability to work effectively with all levels of staff and management.
- Ability to work effectively and efficiently toward goals in a complex environment with multiple and changing demands and deadlines.
- Ability to work independently on routine or basic legal matters. Ability to identify and raise issues where additional research, guidance, or expertise is required.
- Excellent written and verbal communication skills.
- Ability to work as a member of a multi-disciplinary team.
- Willingness to look for creative and practical solutions to complex legal issues.
- Demonstrated desire to learn and grow their legal career.

### **HOW TO APPLY:**

If you have specific questions about this position, please contact Monty Gendall, General Counsel at [monty.gendall@saskcancer.ca](mailto:monty.gendall@saskcancer.ca).

Interested applicants are invited to submit their curriculum vitae to:

**Aleks Kolosnjaji**  
**Human Resources Consultant**  
**Saskatchewan Cancer Agency**  
E-mail: [jobs@saskcancer.ca](mailto:jobs@saskcancer.ca)

**Deadline for applications is June 5, 2023 at 11:59 PM (MST)**