



**Preview**  
**Employment Opportunity**  
Saskatchewan Cancer Agency  
OOS

***Applicants selected for interviews will be contacted***

**Human Resources Consultant**

<b>Posting #:</b>	<b>GO-00724133</b>
<b>Position #:</b>	189845
<b>Posted Date:</b>	June 21, 2023 17:00 CST
<b>Closing Date:</b>	July 05, 2023 23:59 CST
<b>Type:</b>	Permanent Full Time
<b>City/Town:</b>	Regina
<b>Facility:</b>	Corporate Services
<b>Department:</b>	Human Resources
<b>Expected Start Date:</b>	July 18, 2023
<b>FTE:</b>	1.0
<b>Shift Information:</b>	Days
<b>Hours of Work:</b>	37.50 hours per 1 week rotation
<b>Salary or Pay Band:</b>	Salary and benefits as per terms and conditions of employment
<b>Number of Positions:</b>	1

Mission: To provide leadership in cancer control for the people of Saskatchewan through prevention, early detection, treatment and research.

Vision: A healthy population free from cancer.

**Job Summary:**

The Human Resources Consultant is accountable for providing the Saskatchewan Cancer Agency with a full range of human resources services in the areas of staffing, employee and labour relations, organizational learning, training and development, compensation, organizational effectiveness and professional practice.

**Experience:**

- Bachelor's degree, preferably in Human Resources Management, supplemented with a minimum of 3 years human resources experience, preferably in a unionized environment.
- A combination of education and experience may be considered.

**Qualifications:**

**Required Qualifications**

- See Additional Text for required educational requirements

**Additional Text:**

**Skills:**

- Knowledge of Human Resource best practices, trends and principles.
- Knowledge of provincial labour legislation and administration of collective agreements.
- Knowledge of First Nations and Metis history in Saskatchewan, along with knowledge of Truth and Reconciliation, including the Truth and Reconciliation Commission Calls to Action.
- Ability to interpret, advise, and negotiate.
- Ability to motivate and coach managers, employees, and teams.
- Ability to work effectively and efficiently toward goals in a complex, diverse environment with multiple and changing demands.
- Ability to establish and maintain good working relationships with staff, students, unions and the general public.
- Ability to work independently and as a member of a multi-disciplinary team.
- Ability to lead or actively participate.
- Strong leadership, interpersonal, oral and written communication including the ability to manage time, change and conflict.
- Advanced computer skills.
- Strong commitment to patient/client service excellence.
- Knowledge of LEAN methodology and project management skills is an asset.

Safety is a critical aspect of quality healthcare. As part of the overall Agency commitment to safety, the incumbent is responsible and accountable to protect the health and safety of themselves, their co-workers, and the patients/clients of the Saskatchewan Cancer Agency. They create a culture of safety by working collaboratively with others, communicating effectively, and reporting and responding to safety occurrences in a timely manner. They follow applicable policies, procedures, standard work, and other processes established for the SCA and their work area. They champion quality improvement and the organization's safety commitment, goals, philosophies, and standards. Where applicable, they engage, promote, or support safety programs or specific initiatives (e.g., Take a TEAM Moment, Emergency Preparedness, Infection Control, OH&S committee work, etc.).